

Dear children's ministry volunteers and youth workers,

Volunteers who share their gifts while nurturing our children play a vital role in many of the ministries at Covenant; your service is important and very much appreciated. Thank you for helping us remain compliant with Pennsylvania state law for the safety of our children. All volunteers must:

- \_\_\_ Obtain the **Pennsylvania State Police Request for Criminal Record Check**. There is no fee and this must be renewed every 5 years.
- \_\_\_ Obtain the **Pennsylvania Child Abuse History Clearance**. There is no fee for this clearance and it must be renewed every 5 years.
- \_\_\_ Complete **Covenant's Affirmation Form**. This document must be newly signed every 5 years.
- \_\_\_ If you have not been a resident of Pennsylvania continuously for the past 10 years, you will be required to obtain an **FBI Criminal Background Check**.

Please submit all required paperwork to the church office. If you already have these specific clearances due to school or community work (and they are less than 1 year old) you may submit copies of them without applying online. **If you need to apply for or renew any of the above documents, full details about doing so are available on this web page.** You may contact Pastor Jim Rich with questions.